



Road Transport Manager

Course Information

2024 - 2025

Qualification Information

Occupational Qualification: Road Transport Manager

Level	SAQA ID	Credits
NQF 5	96371	205

Entry Requirements:

- NQF Level 4 qualification with Mathematics or an Occupational Certificate: Transport Clerk

Occupational Purpose

A Road Transport Manager coordinates and implements transport operations so that freight (goods, passengers or livestock) is moved from origin to destination in terms of stakeholder requirements and in compliance with legislative requirements

Occupational Tasks:

- Manage Human Relations (NQF Level 5)
- Plan, prepare and maintain vehicle management system and transport infrastructure (NQF Level 5)
- Implement support functions for an effective transport system (NQF Level 5)

Assessments

- Formative assessment activities during the course of each module.
- Summative assessments at the end of each module
- An External Integrated Summative Assessment (EISA) at the end of the qualification.

NB: Access to the EISA is dependent on the successful of all qualification deliverables and formative and summative assessment at IQ.

Knowledge, Practical and Workplace Modules comprise the following competencies.

Knowledge Experience Module	Level	Credits
Road Transport Management Theory	5	25
Health, Safety, Quality and Legislation	5	15
Environment, Energy Efficiency and Ethics	4	10
Tools, Equipment, Materials and Techniques	4	10
Business Essentials	5	10
Transport Risk	5	15
Practical Module	Level	Credits
Manage Human Resources Transport	5	10
Manage a Vehicle Fleet	5	10
Transport Scheduling	5	10
Manage and Maintain a Transport Management System	5	8
Plan Transportation Infrastructure	5	8
Manage Financial Requirements,	5	8
Manage Administrative Systems	5	10

Workplace Modules	Level	Credits
Planning processes for internal and external client and stakeholder requirements	5	12
Planning, preparing and maintaining processes	5	12
Managing Abnormal Loads,	3	10
Managing Dangerous Goods	4	10
Planning, preparing and compiling financial and administrative requirements within the Transport Environment	5	12

Management principles	5	10%
Concepts, theories and principles of basic finance	5	15%
Methods and Principles of Communication	5	10%
Transport administration	5	15%
Transport Operations Management	5	20%
Vehicle Costing and Budgeting	5	20%
Introduction to the Transportation industry	5	10%

Knowledge Module 02

Theories and principles of relevant legislation, regulations, codes and by-laws	5	30%
Concepts, theories and principles of first aid	5	15%
Theories, concepts and principles of quality control in transportation	5	30%
Concepts, theories and principles of fire fighting	5	15%
Concepts, theories and principles of fire fighting	5	10%

Knowledge Module 03

Theories and principles of relevant environmental sustainability requirements	5	50%
Concepts, theories and principles of energy efficiency	5	20%
Theories, concepts and principles of ethics	5	30%

Knowledge Modules Breakdown

Types and uses of hand and power tools and equipment in the transportation industry	5	50%
Principles and theories of equipment and maintenance	5	50%

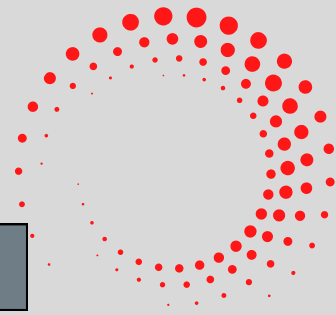
Practical Modules Breakdown

Practical Module 01

Optimize / determine internal and external stakeholder needs	5	Credits 10
Prepare and conduct performance appraisals	5	
Maintain industrial and labour relations	5	
Comply with Education and Training Development (ETD) Practices	5	

Practical Module 02

Manage vehicle fleet selection	5	Credits 10
Schedule maintenance activities	5	
Monitor maintenance costing	5	



Practical Module 03

A Routing and Scheduling Operations	5	Credits 10
Vehicle Selection	5	
Vehicle Loading	5	

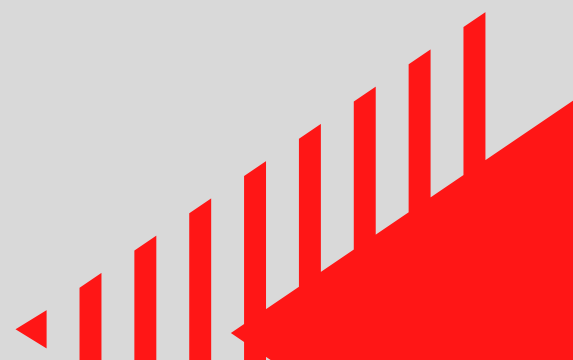
Practical Module 04

Plan, Read and interpret operational activities	5	Credits 8
Set up operational structures	5	
Set up and control transport management systems	5	

Practical Module 05

Manage compliance with National and International Transport Legislation	5	Credits 8
Oversee compliance with Occupational Health and Safety (OHS)	5	
Conduct risk analysis	5	
Conduct incident investigations	5	

Practical Modules Breakdown



Practical Module 06

Prepare a budge	5	Credits 8
Set up a vehicle replacement plan	5	
Determine capital requirements	5	

Practical Module 07

Prepare short and long term administrative objectives	5	Credits 10
Read and interpret transport administrative reports	5	
Plan and arrange a recording system to keep records as needed	5	

Workplace Modules

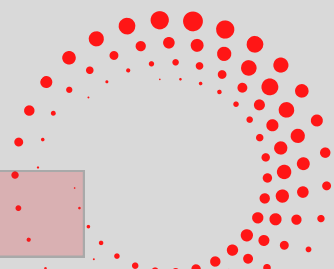
Develop and compile contractual agreements with the company' s terms and conditions for internal and external stakeholder requirements	5	Credits 12
Asses and manage key risks in stakeholder requirements	5	

Workplace Modules

Identify equipment components within the transport environment	5	Credits 12
Compile a vehicle maintenance policy	5	

Workplace Modules

Identify the warning signs according the National Road Traffic Act and the TRH11	5	Credits 10
Prepare and plan a route	5	

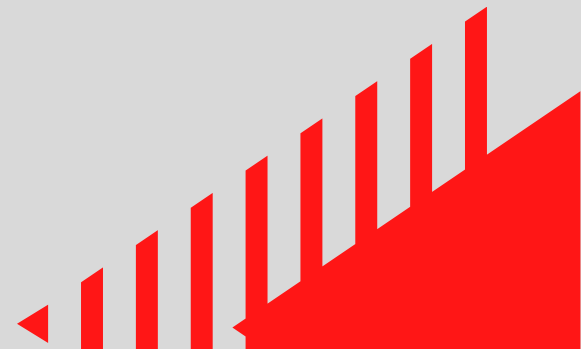


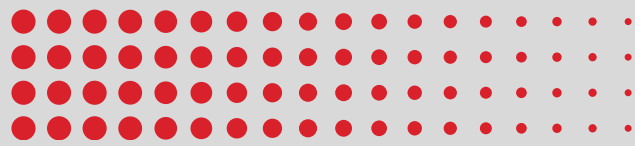
Workplace Modules

Identification and classification of Dangerous Goods	5	Credits 10
Compile a policy for transporting Dangerous Goods	5	

Workplace Modules

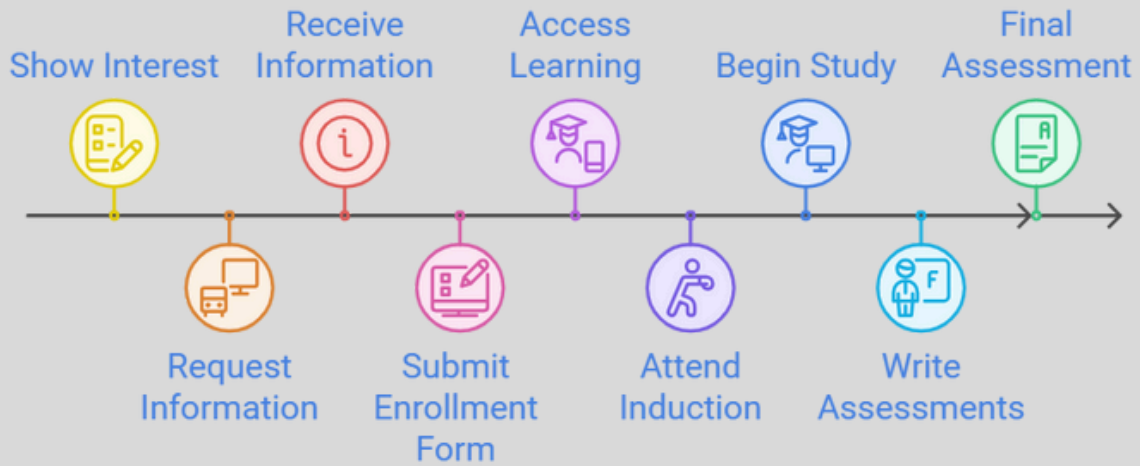
Analyse transportation financial requirements	5	Credits 12
Prepare and compile administrative and budget requirements	5	





Customer Journey

Enrollment and Completion Process for IQ Programmes



IQ Commitment

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