



Course Information

Further Education & Training Certificate

International trade level 2

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| SAQA ID | 59326 |
| Level | 2 |
| Credits | 131 |
| Duration | 1 year |

This Qualification is intended to orientate a person to the world of work in the field of global trade, in particular the environment of international logistics and supply chain management. It will give learners the opportunity to apply knowledge gained about the industry to real situations in the workplace. The Unit Standards in the Qualification are intended as building blocks that will make the learner a more skilled, knowledgeable, informed and efficient worker in the industry.

The completion of this Qualification should add to the status of the worker and serve as an encouragement to embark on further study within the industry as part of the process of life long learning. The Qualification will also provide the basis for further development of the learner into specialist areas within the international logistics and supply chain management field

Course Expectation

This is a learnership, and therefore has a theory and workplace component.

- Learners are expected to complete the theory at the training provider.
- The workplace component must be complete at a recognised workplace.
- The activities at the workplace will be determined by the workplace tasks that need to be completed.

Training Provider

Workplace

Selection of Workplace

Learners are required to ensure that they have secured a workplace. Whilst IQ supports learners in this endeavour, it is the learners responsibility.

The workplace selected must be in line with the course undertaken.

Learners will be provided with a pack that includes:

- Letter of request for placement
- Placement guidelines for Employer organisations

Training



Your course comprises of the following:

- Complete Learner orientation on the programme expectations.
- Mentor guidelines for the workplace mentors.
- Work integrated guidelines for the workplace.
- Learner orientation guide.
- Process meetings map with employers and mentors.
- Training plan including the schedule of assessments
- Process map for the qualification.
- Learner guides, workbooks and log books
- E-learning lessons/ PC Tablet (with audio voice lessons)
- Training videos to support lessons showing practical applications

Assessment

Assessments are an important part of your learning as it serves as a measure to identify if you have achieved the competencies required in this course.

Various assessment methods are used during the course of your programme. All these are collated into a Portfolio of Evidence which is used for the final summative assessment. Each module of your study will have an assessment of some form.

The workplace is assessed through a logbook. This comprises a list of tasks which needs to be completed and signed off by your workplace mentor.

Delivery Modality

The delivery modality is flexible and designed according to the needs of the client.

The following are some of the options:

Option 1

- Lessons are presented on a PC Tablet. These are recorded.
- All the learner guides and workbooks are on the PC Tablet.

Option 2

- E-learning. Lessons are on the e-learning platform and learners progress through them.

Option 3

Face to face tuition according to a training plan.

Company inductions

Convenience

Better tracking

Learner control

Use of dead time

Suits: learning styles

Social learning

Easy evidence

Learner confidence

Institute for Quality
Mobile Learning for the
workplace. Are you ready?

Programme Modules

| | ID | UNIT STANDARD TITLE | CREDITS |
|-------------------------------|--------|---|---------|
| Orientation day | | | |
| COMMUNICATION | | | |
| Fundamental | 119454 | Maintain and adapt oral/signed communication | 5 |
| Fundamental | 119456 | Write/present for a defined context | 5 |
| Fundamental | 119463 | Access and use information from texts | 5 |
| Fundamental | 119460 | Use language and communication in occupational learning programmes | 5 |
| NUMERACY | | | |
| Fundamental | 9009 | Apply basic knowledge of statistics and probability to influence the use of data and procedures in order to investigate life related problems | 3 |
| Fundamental | 7480 | Demonstrate understanding of rational and irrational numbers and number systems | 3 |
| Fundamental | 9008 | Identify, describe, compare, classify, explore shape and motion in 2-and 3-dimensional shapes in different contexts | 3 |
| Fundamental | 9007 | Work with a range of patterns and functions and solve problems | 5 |
| FINANCE | | | |
| Fundamental | 7469 | Use mathematics to investigate and monitor the financial aspects of personal and community life | 2 |
| Elective | 14353 | Conduct basic financial transactions | 3 |
| INSURANCE AND SECURITY | | | |
| Core | 252383 | Demonstrate an understanding of marine insurance concepts | 6 |
| Core | 252374 | Demonstrate an understanding of security and confidentiality awareness procedures | 3 |
| CARGO SAFETY | | | |
| Core | 252373 | Apply basic concepts of cargo care | 7 |
| Core | 252385 | Explain special requirements for documenting and transporting dangerous goods | 5 |
| Elective | 116527 | Demonstrate knowledge pertaining to basic health and safety principles in and around a workplace | 2 |

FREIGHT

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| Core | 252386 | Carry out routine freight forwarding processes and procedures | 12 |
| Core | 252372 | Demonstrate an understanding of the concepts underlying importing and exporting | 9 |

FONDAMENTALS OF INTERNATIONAL TRADE

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| Core | 252375 | Apply knowledge of basic geographical principles | 7 |
| Core | 252380 | Explain transport principles used in international trade | 7 |

BUSINESS

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| Core | 119668 | Manage business operations | 8 |
| Elective | 14344 | Demonstrate an understanding of a selected business environment | 10 |
| Core | 113924 | Apply basic business ethics in a work environment | 2 |
| Core | 114974 | Apply the basic skills of customer service | 2 |
| Core | 13918 | Manage time and the work process in a business environment | 4 |
| Elective | 114950 | Apply ways of leading in different situations | 3 |

COMPUTERS

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| Core | 116932 | Operate a personal computer system | 3 |
| Core | 116945 | Use electronic mail to send and receive messages | 2 |
