



Institute for Quality

Education, Training and Development

Empowerment through Education



FETC: Social Auxiliary Work

Course Information

FURTHER EDUCATION AND TRAINING CERTIFICATE :SOCIAL AUXILIARY WORK
SAQA ID : 23993
NQF LEVEL: 4
CREDITS 180

PURPOSE AND RATIONALE OF THE QUALIFICATION

The purpose of the qualification is to equip qualifying learners with the following:
Basic knowledge and understanding of the South African context within which social services function and are delivered.

Understanding of social development in terms of the needs, policies and the role of the social auxiliary worker.

Basic knowledge of human behaviour, relationship systems and social issues and the ability to address social needs using appropriate social auxiliary work methods and techniques.

The skills to work as a team member and as a provider of support services to the social work team.

The successful completion of the qualification will enable the learner to:

Register with the SA Council for Social Service Professions as a Social Auxiliary Worker in terms of section 18 of the Social Service Professions Act, 1978 (Act 110 of 1978).

Continue learning and gain access, for example to the Bachelor of Social Work (NQF Level 7) qualification

COURSE EXPECTATION

This is a learnership, and therefore has a theory and workplace component.

- Learners are expected to complete the theory at the training provider.
- The workplace component must be complete at a recognised workplace.
- The activities at the workplace will be determined by the workplace tasks that need to be completed.

Training Provider

Workplace

Selection of Workplace

Learners are required to ensure that they have secured a workplace. Whilst IQ supports learners in this endeavour, it is the learners responsibility.

The workplace selected must be in line with the course undertaken.

Learners will be provided with a pack that includes:

- Letter of request for placement
- Placement guidelines for Employer organisations



Your course comprises of the following:

- Complete Learner orientation on the programme expectations.
- Mentor guidelines for the workplace mentors.
- Work integrated guidelines for the workplace.
- Learner orientation guide.
- Process meetings map with employers and mentors.
- Training plan including the schedule of assessments
- Process map for the qualification.
- Learner guides, workbooks and log books
- E-learning lessons/ PC Tablet (with audio voice lessons)
- Training videos to support lessons showing practical applications

Assessment

Assessments are an important part of your learning as it serves as a measure to identify if you have achieved the competencies required in this course.

Various assessment methods are used during the course of your programme. All these are collated into a Portfolio of Evidence which is used for the final summative assessment. Each module of your study will have an assessment of some form. The workplace is assessed through a logbook. This comprises a list of tasks which needs to be completed and signed off by your workplace mentor.

Delivery Modality

The delivery modality is flexible and designed according to the needs of the client. The following are some of the options:

Option 1

- Lessons are presented on a PC Tablet. These are recorded. All the learner guides and workbooks are on the PC Tablet.

Option 2

- E-learning. Lessons are on the e-learning platform and learners progress through them.

Option 3

- Face to face tuition according to a training plan.



Programme Modules

UNIT STANDARDS:

ID	UNIT STANDARD TITLE	NQF LEVEL
Exit outcome 1	Demonstrate basic understanding of the South African social welfare context, the policy and practice of developmental social welfare services and the role of the social auxiliary worker within this context.	NQF LEVEL 4
Exit outcome 2	Define and demonstrate understanding of the purpose of social auxiliary work and the role and functions of a social auxiliary worker in relation to a social worker within the South African context.	NQF LEVEL 4
Exit outcome 3	Consistently reflect the values and principles contained in the Bill of Rights and the social work profession's Code of Ethics in service delivery as a social auxiliary worker.	NQF LEVEL 4
Exit outcome 4	Demonstrate a basic understanding of the South African judicial system and the legislation governing and impacting on social auxiliary work and social work.	NQF LEVEL 4
Exit outcome 5	Demonstrate a basic understanding of human behaviour, relationship systems and social issues.	NQF LEVEL 4
Exit outcome 6	Implement appropriate social auxiliary work methods and techniques to address the social needs of Client Systems 1.	NQF LEVEL 4
Exit outcome 7	Use appropriate resources in service delivery to client systems	NQF LEVEL 4
Exit outcome 8	Work effectively with social workers and members of multi-sectoral teams in social service delivery.	NQF LEVEL 4
Exit outcome 10	Work effectively as a social auxiliary worker to address the special needs and problems experienced by at least 3 of the priority focus groups in social welfare	NQF LEVEL 4
Exit outcome 11	Provide an efficient research and administrative support service to the social worker.	NQF LEVEL 4
Exit outcome 12	Demonstrate basic knowledge of financial matters related to social auxiliary work.	NQF LEVEL 4
Exit outcome 13	Demonstrate self-awareness regarding personal capacities, attitudes and skills and a willingness to develop them further under the supervision of a social worker.	NQF LEVEL 4
7465	Collect and use data to establish complex statistical and probability models and solve related problems	NQF LEVEL 4
8968	Accommodate audience and context needs in oral communication	NQF LEVEL 3
8969	Interpret and use information from texts	NQF LEVEL 3
8970	Write texts for a range of communicative contexts	NQF LEVEL 3
8973	Use language and communication in occupational learning programmes	NQF LEVEL 3
8974	Engage in sustained oral communication and evaluate spoken texts	NQF LEVEL 4
9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	NQF LEVEL 4
9016	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	NQF LEVEL 4
12153	Use the writing process to compose texts required in the business environment	NQF LEVEL 4

EXIT OUTCOMES

FUNDAMENTALS

ELECTIVE

12154	Apply comprehension skills to engage oral texts in a business environment	NQF LEVEL 3
12155	Apply comprehension skills to engage written texts in a business environment	NQF LEVEL 4
Elective	Community work/development	NQF LEVEL 4